



JOB ANNOUNCEMENT

Position: ***Hodori SONYC Teacher at EWSIS***

Status: Non-Exempt, Part-time

Reports to: Hodori Program Director at EWSIS

Supervisees: Teacher Assistant

Salary: \$30 per hour

The Korean American Family Service Center, Inc. is a leading, nonprofit organization that supports and empowers adults, youth and children to lead safe and healthy lives based on dignity, compassion and mutual respect. We are committed to preventing and ending domestic violence and relationship abuse and creating a violence-free society.

Hodori Afterschool program at EWSIS is one of KAFSC major programs serving children, aged 11 to 13 (6th to 8th grades) who are from low-income and diverse family backgrounds. The core goal is to provide academic, social, emotional and psychological support in a culturally and linguistically appropriate setting while comprehensively supporting their parents and families. The program operates from 2:15 PM to 5:15 PM on Monday through Thursday, 2:15 PM to 4:15 PM on Friday at East-West School of International Studies in Queens.

Under the direction of the Hodori Program Director, the teacher will manage a class of 30 students; supervise students and implement appropriate curriculum on a daily basis. This position will work independently by following standard practices and procedures to lead engaging academic, emotional and social enrichment activities.

Work Hours:

2023-2024 SY (March 2024- June 2024)

- Monday-Friday: 2:15 PM to 5:15 PM (15 hours per week)

Key Responsibilities:

- Develop and implement daily lesson and activity plan
- Assist and checkup students' homework completion and lead organized activities for students.
- With support from the teacher assistant, prepare and organize classroom activity materials
- Implement discipline techniques and classroom management
- Review and provide feedback on program work plans with the Hodori program coordinator for effective program implementation
- Assure safety and supervision of students at all times and taking corrective action to prevent any injuries and accidents
- Report any incidents to the Hodori program coordinator



- Identify students who need more counseling and work with the Hodori program coordinator to ensure that every student receives proper support and daily activities are appropriate to students with various abilities
- Get trainings and feedbacks from Education Specialist to improve the quality of classroom activities
- Work with teacher assistant to instruct students on the safe and proper use of supplies and equipment
- Provide supervision to teacher assistant if needed and participate in their performance evaluation with the Hodori program coordinator
- Interact professionally and appropriately with parents, teachers, and school staff
- Correspond to any inquiries from parents
- Participate in the Hodori staff meeting, orientation, and trainings
- Complete all required documentation professionally and submit them to program coordinator on a timely basis (daily progress note, student evaluation, attendance sheet etc.)
- Receive weekly supervision from the Hodori program coordinator
- Perform related duties assigned by the Hodori program director and Hodori Program coordinator

Qualification

- Bachelor's degree in education, social work, counseling, psychology or related field
- Must enjoy interacting and communicating with children and parents
- Previous work experience with children and families of diverse background
- Excellent Oral and written Communication skills
- Bilingual fluency in different Asian languages preferred, but not required
- Length of commitment: At least 1 school year, preferred

HOW TO APPLY

Send a resume and cover letter to careers@kafsc.org

No phone calls please. KAFSC is an Equal Opportunity Employer.

For more information about the agency and jobs, visit our website at www.kafsc.org/careers.